# Homes in Powys Applying for Housing in Powys



'Homes in Powys' is a partnership of landlords working across Powys to make it easier for people to find the right home for their needs.



# How to apply...

If you are looking for social housing in Powys, please visit our website **www.powys.gov.uk/applyforhousing** where you can apply online.

If an applicant doesn't have access to the internet or can't find anyone to help them complete an on-line application, then they can contact the Housing One number on 01597 827 464 to arrange an appointment for assistance or contact any of the 'Homes in Powys' partners for help and assistance (Mid-Wales Housing, Newydd Housing, Wales and West Housing, Pobl, Clwyd Alyn, Grwp Cynefin and Melin Homes).



# Who can apply...

Anyone aged 16 or over can apply for housing, although certain groups may not be eligible.



# What happens next...

All applications will be assessed and validated by a Housing Management and Options Officer covering the area where you would like to live.

Once validated, your application will be placed in one of five Priority Bands.



# Receiving an offer...

When a suitable property becomes available a formal offer will usually be made by telephone. If there is no reply to a telephone call, it will be followed up by a text message and/or an e-mail.

If you do not make contact within two working days of the offer being made, the offer will be withdrawn and the property offered to another applicant.



# If you are dissatisfied...

If you are unhappy with the way in which we have dealt with your application, such as decisions regarding your eligibility and any facts which we have relied upon in making our decision, you may request a review of our decision.

# **Common Allocations Scheme Summary**

It is the aim to allocate social housing to those in need. The housing need criteria on which applicants are considered are those referred to in legislation and Welsh Government guidance.

For an applicant to have priority on the housing register they must meet one of the reasonable preference categories, as set out in legislation

- People who are threatened with homelessness or actually homeless
- People living in unsatisfactory housing conditions
- People who need to move on medical or welfare grounds
- People who would otherwise suffer from hardship

Priority will be given to applicants who fall into the following bands. Within each band priority is given to those with a local connection then time on the waiting list.

### **Band 1**

Applicants will only be allowed to join Band One in exceptional circumstances. Each case will be considered individually and on its own merits by a panel of three Housing Managers or Team Leaders from 'Homes in Powys' partners.

### Band 2

Applicants will only be allowed to join Band Two if they are 'ready to move' plus either be a keyworker, Service Personnel who have been seriously injured or disabled in Service and who have an urgent need for housing or social housing tenants in Powys who are under occupying their home.

### Band 3

Applicants will only be allowed to join Band Three if they are 'ready to move' plus have a 'housing need' as defined above.

### **Band 4**

Applicants will only be allowed to join Band Four if they have no 'housing need' but are 'ready to move' and are not eligible to join Priority Bands One to Three.

### Band 5

Applicants who are deemed not ready to move will be placed in Band 5.

For more detailed guidance, a copy of the full Homes in Powys Common Allocation Scheme can be found at -

www.powys.gov.uk/housing

